

Senate Standing Committee on Environment and Communications
Answers to Senate Estimates Questions on Notice
Additional Estimates Hearings February 2016
Communications Portfolio
Creative Partnerships Australia

Question No: 212(j)

Creative Partnerships Australia

Hansard Ref: Written, 19/02/2016

Topic: Departmental Staff Misconduct

Senator Ludwig, Joe asked:

Since the change of Prime Minister on 14 September, 2015:

1. Please provide a copy of the departmental staff code of conduct.
2. Have there been any identified breaches of this code of conduct by departmental staff?
 - (a) If yes, list the breaches identified, broken by staffing classification level.
 - (b) If yes, what remedy was put in place to manage the breach? If no remedy has been put in place, why not?
 - (c) If yes, when was the breach identified? By whom? When was the Minister made aware?
 - (d) If yes, were there any legal ramifications for the department or staff member? Please detail.

Answer:

1. Creative Partnerships Staff Code of Conduct is provided at Attachment 212a
2. Creative Partnerships has had no identified breaches of its code of conduct by agency staff since 14 Sep.
 - (a) Not applicable
 - (b) Not applicable
 - (c) Not applicable
 - (d) Not applicable

EMPLOYEE CODE OF CONDUCT

The Code of Conduct requires that a Creative Partnerships Australia employee must:

- behave honestly and with integrity in connection with their employment;
- act with care and diligence in connection with their employment;
- when acting in connection with their employment, treat everyone with respect and courtesy, and without harassment;
- when acting in connection with their employment, comply with all applicable Australian laws;
- comply with any lawful and reasonable direction given by someone in Creative Partnerships Australia who has authority to give the direction;
- maintain appropriate confidentiality about dealings that the employee has with any Government Minister or Minister's member of staff;
- take reasonable steps to avoid any conflict of interest (real or apparent) and disclose details of any material personal interest of the employee in connection with their employment
- use company resources in a proper manner and for a proper purpose;
- not provide false or misleading information in response to a request for information that is made for official purposes in connection with the their employment;
- not improperly use inside information or the employee's duties, status, power or authority:
 1. to gain, or seek to gain, a benefit or an advantage for the employee or any other person; or
 2. to cause, or to seek to cause, detriment to Creative Partnerships, the Commonwealth or any other person.
- at all times behave in a way that upholds the integrity and good reputation of Creative Partnerships Australia;
- while on duty overseas, at all times behave in a way that upholds the good reputation of Australia.